

**Temporary Staffing inc.
Employee
Direct Deposit Authorization Form**

For Direct Deposit into a Checking Account:

Staple a "voided" check to this form. Void by writing "VOID" in the center of your check. Authorize the direct deposit process with your signature at the bottom of this form.

For Direct Deposit into a Savings Account:

Contact your financial institution to verify the correct ABA Routing Number and attach a "voided" savings account deposit slip. Authorize the direct deposit process with your signature at the bottom of this form.

Please note the following: Your direct deposit cannot be set up until we receive a voided check or voided deposit slip that shows both the account number and routing number.

Please allow time for us to communicate with your bank before your direct deposit goes into effect. This process takes two to three weeks.

If you want funds credited to both checking and savings, please complete two separate forms and specify the amount to be credited to each account.

You may change this authorization at any time.

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Date	Employee (Please Print)	
<hr/>		
Depository Name	Branch	Banks Phone #
<hr/>		
Account Type: <input type="checkbox"/> Checking <input type="checkbox"/> Savings	Amount to be	
Credited: _____ (\$ Amount or % of Check)		
<hr/>		
Account Number _____		
ABA Number _____ (Routing #)		

I hereby authorize Temporary Staffing, Inc. (TSi.) to initiate credit entries, debit entries if necessary, and adjustments for any credit and/or debit the same account. This authority is to remain in force until TSi has received written notification from me of its termination. Such termination must be made in a manner that affords TSi and my bank a reasonable time to respond.

Employee Signature _____

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TSi PAYROLL USE ONLY

Date Received: _____ Input Date: _____ Pre-note Status: _____
Comments: _____